

Required Contents of Feasibility Report

Description of Project:

- Detailed description of manufacturing activity that will be performed at the proposed factory.
- Description should contain details of the products that are going to be manufactured and/or the services that will be carried out for customers.
- Information and brief explanation about whether the business is a:
 - o Diversification from existing business.
 - o Expansion of existing business.
 - o Relocation from existing premises.
 - o New Entrant / Start-up

Introduction of Sponsors and Management:

- Brief Bio-Data of the Sponsors (Equity Participants) and Management (Top Management Officials supposed to be running the industrial unit)
- Bio-Data must contain the following as a minimum:
 - Name
 - Age
 - Address
 - Qualifications
 - Experience (arranged chronologically)
 - Active Projects and following information for each project:
 - o Name of Project
 - o Year of Establishment
 - o Current Annual Turnover
 - o Number of Employees
- If the application has been submitted as:
 - o A Public Limited Company, Latest Annual Report is to be submitted.
 - o An Incorporated Company / Private Limited Company / Body Corporate, Registered / Unregistered Partnership, Latest Audited Annual Account Statements are to be submitted.
 - o A Sole Proprietorship / Individual, Annual Account Statements to be submitted.

Market Requirements:

- Description of the industry to which the project belongs along with Industry size, historical growth rate and future projections.
- Information about target market (types of customers) and major competition.
- Current market share and future estimate of market share.
- Projected Annual Production volume, Annual Sales Volume and Annual turnover from the factory.
- If you have a market survey conducted, kindly attach the survey report, as this would further support your Application.

Technical Details:

- Flow Diagram of Manufacturing Process
- Summary and list of machinery that is to be installed
- Required quantity of **Electrical Power** in KW or kVA with detailed justification of usage.
- Required quantity of **Water** in Gallons per day with detailed justification of usage.
- Required quantity of **Natural Gas** in (MMBTU per month or Cubic Meters per month or Cubic Feet per month) with detailed justification of usage. Kindly ensure that gas for power generation purposes has not been considered in your stated requirement.

If your gas requirements will be same as your existing setup, then please attach a copy of your current gas bill. If your current gas bill includes gas for power generation, then please mention the capacity of your gas generator in KW or kVA. If you do not require gas for industrial uses and only require gas for kitchen/canteen purposes, please write 'Domestic Usage'.

Note: Justification of usage would include the purpose for which a utility is being used, the process in which the utility is used, the machines which will use this utility with a breakup of usage per machine.

- Details of liquid waste material:
 - o Type of chemicals being discharged as liquid waste.
 - o Estimated quantity of each chemical.
 - o Method of initial treatment of chemical waste
- Details of solid waste material: (Material which will not go into sewerage/effluent network and will be collected through the solid waste/garbage collection.
- Type of solid waste materials being discharged.
- Quantity of each material.

- Approximate plant layout clearly showing the need for the plot size applied for, based on 65% allowable covered area. (also for upper floors, if any)

- Proposed construction schedule with a breakup of construction activities as per the approximate plant layout.

- Number of employees that will work in the unit with break-up of functional areas i.e. Management, Staff and Labor.

- Hours of operations, shifts and number of working days per week.

Financial Details:

- Estimated Capital Cost of Project (Including local and foreign exchange components).
 - o Cost of Civil works (including Breakup).
 - o Cost of Machinery (Including Breakup).
- Working Capital Requirements, Availability of Cash Flows.
- Sources of Financing. (with evidence of funding arrangements for the project finalized and confirmed).
- Income / Sales Revenue Estimates.
- ROI Calculation including payback period.