



National Industrial Parks Development and Management Company

(A Company set up under section 42 of the Companies Ordinance, 1984)

CONSULTANT REQUIRED FOR DESIGNING OF NIPD&MC HEAD OFFICE AT KORANGI CREEK INDUSTRIAL PARK KARACHI

National Industrial Parks Development and Management Company intends to construct its office at Korangi Creek Industrial Park. The Covered area is estimated to be approximately 8,000 square feet on ground plus one floor. Reputed consultants with relevant experience are invited.

TERMS AND CONDITIONS

1. The interested firms are requested to submit their bids within 16 (sixteen) days from the date of publication of this advertisement.
2. The Single Stage Two Envelope procedure will be adopted. One envelope containing technical details etc shall be clearly marked as “**TECHNICAL PROPOSAL**” and the other envelope containing the financial bids shall be clearly marked as “**FINANCIAL PROPOSAL**”.
3. The bidder will have to deposit bid security @ 2% of Bid Price with the technical proposal in the shape of pay order in the name of National Industrial Parks Development and Management. The bids without bid security would be not be considered and would be returned.
4. Financial bids of bidders, who fail to qualify in technical proposal, shall be returned unopened. However financial bids / proposals of qualified bidders would be opened on the date & time to be intimated in due course of time.
5. The format of Agreement would be as per PEC Standard Consultancy Contract.
6. The other details are attached herewith.

The NIP reserves the right to accept or reject any or all applications as per PPRA rules.

General Manager (Technical)

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1- Eligibility/Technical Requirement

- 1.1- The firm should have the required PEC and PCAT registration.
- 1.2- The firm should have proven record of at least ten (10) experiences in external / internal designing of offices and executed at least ten (05) similar projects in last three years.
- 1.3- The firm should have NTN number holder.
- 1.4 To qualify, applicant must score an aggregate of 60 marks out of 100 marks.
- 1.5- The Evaluation Criteria is based on the following:

1.5.1. Experience of the firm 30% (30 marks)

1.5.2 Quality of Personnel's expertise 70% (70 marks)

1.5.1.1 Experience: (30 Marks):

Marks for Experience shall be awarded on the basis of following qualifications:

Sr. No.	Description	Maximum Marks
i)	5 or More Projects of similar nature.	100%
ii)	4 Projects of similar nature.	95%
iii)	3 Projects of similar nature.	85%
iv)	2 Projects of similar nature.	75%
v)	1 Project of similar nature.	50%

1.5.2.1 PERSONNEL CAPABILITIES (Total: 70 Marks):

Personnel Capabilities are sub-divided into following categories:

- a) Academic Qualification**
- b) Professional Experience**

Marks for Nominated Experts shall be awarded on the basis of qualifications, after thorough review of their CVs / Resume. It is important to mention here that the average of 6 Nominated Experts of the Consulting Firm will be taken into account for the Personnel Capabilities of the Consulting Firm. (Following breakdown of marks will be awarded to evaluate individual Personnel):

The following five personnel would be evaluated:

1. Architect (At least 2 with similar experience not less 15

- years) Marks=7 per personnel
- 2. Structural Engineer (At least one with similar experience not less 10 years) Marks=7 per personnel
- 3. Electrical Engineer (At least one with similar experience not less 10 years) Marks=7 per personnel
- 4. HVAC Engineer (At least one with similar experience not less 10 years) Marks=7 per personnel
- 5. Communication Engineer (At least one with similar experience not less 10 years) Marks=7 per personnel

Sr. No.	Description	Maximum Weightage		Status	Marks Awarded
		%	Marks		
A.	ACADEMIC QUALIFICATION	25%	1.75 (Total)		
	a) B.Sc Engg. / B.E / B. Arch. (Specified Discipline)	80%			
	b) M.Sc Engg. / M.E / M.Arch. (Specified Specialization)	10%			
	c) Ph.D Engg.	10%			
B	SPECIFIC EXPERIENCE	75%	5.25 (Total)		
	More than 20 year	100%			
	15 to 20 years	80%			
	10 to 15 years	50%			

2- Financial Bid

- 2.1- Date & time of opening of financial bids shall be announced later after the technical bids have been evaluated. Financial bids of bidders, who fail to qualify in technical proposal, shall be returned unopened.
- 2.2 The financial bid should contain list of activities with breakdown of fees.
- 2.3 The time limit for completion of work is 2 months from the date of award of work.
- 2.4 The validity of bid would be 90days from the date of opening.

3- Scope of Work

- 3.1- The successful firm would prepare at least three options (3D models) for elevation and internal Designing as per Client's requirement.
- 3.2 The model should be based on following:
 - a. Outer design of office should be elegant, unique but cost effective that can be used as company slogan in all communications and publications.
 - b. Conference/Board room for 40 plus participants equipped with video conferencing facility
 - c. CEO office with room for executive secretary

- d. Small meeting room for 6 plus
 - e. Auditor Room for 4 plus audit staff
 - f. Departmental section setup with room for the HODs and cabin type sitting arrangements for staff. (Technical, Finance, Corporate, HR, Marketing).
 - g. Record room big enough for accommodating record of company
 - h. Library
 - i. Min Kitchen and eating area.
 - j. IT Room for IT department with server and p/copier, fax etc machines.
 - k. Parking Areas with shed.
 - l. Executive Toilets and common Toilets for staff.
 - m. Physical Fitness Area
 - n. Fire alarm & fire fighting facilities
- 3.3- The firm accordingly would deliver presentation to the NIP. The NIP would select the appropriate option or suggest modification in any of the option for the firm to incorporate / rectify .The firm may be required to develop more than three options.
- 3.4 After finalization the model, the following designing would be carried out by consultant:
- a. Interior designing (Partitions, doors, windows blinds, flooring, carpeting, false ceiling, office furniture, color complete in all respect.
 - b. Structural
 - c. Electrical
 - d. HVAC
 - e. Communication
 - f. Gas Piping
 - g. Fire fighting
- 3.5 The design and overall constructions should be cost effective.
- 3.6- Preparation of the Tender Documents as per PPRA rules and PEC documents
- 3.7 Prequalification of Contractors and subsequent recommendations
- 3.8 Bid evaluation of financial bids and subsequent recommendations
- 3.9 The Firms / Consultant shall furnish at least two (2) copies of all reports / documents.